

Admission to

Primary school in Kent 2024

Apply online at

kent.gov.uk/primaryadmissions

Opens Friday 3 November 2023 and closes at midnight on Monday 15 January 2024

For children born between
1 September 2019
and **31 August 2020**,
Transferring to Primary school
in **September 2024**

What to do

Choose a school

It's important to find out more about the schools you are interested in before you decide to name them on the application form.

Read the guide to Primary admissions at www.kent.gov.uk/primaryadmissions.

You can name up to three Primary schools, inside or outside of Kent, but you must name them all on the same application.

Apply for a school place

A simple, fast, convenient process which opens **Friday 3 November 2023** and closes at midnight on **Monday 15 January 2024**.

You will first need to set up an online account. The applicant is you, the parent/carer; you will then need to add your child's details before starting an application. You will receive a confirmation email that your application has been correctly submitted.

You can log back in at any time to view the information submitted.

Receiving your offer

On offer day (**Tuesday 16 April 2024**) an email will be sent after **4pm** informing you of your offer.

You must accept or decline the school place you have been offered by **Tuesday 30 April 2024**. A link to a guide with information you will need to provide the school with will be in your offer email.

If it has not been possible to offer your child a place in your preferred school, you have the right to appeal. You can also add their name to the school's waiting list.

Moving house during the application window will likely complicate your application and we therefore advise you to pay special attention to key dates in the admissions process. KCC has no discretionary authority to vary the process for parents who cannot complete address moves in time to make use of them for admissions purposes. If you have queries relating to this, please email the team on one of the email addresses below.

Key dates

Friday 3 November 2023	Online application process opens. Go to <u>www.kent.gov.uk/primaryadmissions</u> to register and apply.
Monday 15 January 2024	Online application process closes for the main round. Any amendments after this date must be emailed to <u>kentonlineadmissions@kent.gov.uk</u>
Tuesday 16 April 2024	Offers of school places sent to parents via email after 4pm .
Tuesday 30 April 2024	Parents should contact the school to accept/refuse the place that has been offered and can use the link in the offer email to ask for their child to be added to the waiting list of schools named on the original application.
Tuesday 14 May 2024	Appeals need to be lodged by this date to be heard before September – appeals information can be found at <u>www.kent.gov.uk/schoolappeals</u> . You can only appeal for schools that were named on the application form.

Need help?

Email primaryadmissions@kent.gov.uk or kentonlineadmissions@kent.gov.uk

Full information booklet can also be viewed online at kent.gov.uk/primaryadmissions

Only one application per pupil will be accepted. If you apply online, do not complete any other form of application. Keep your login details safe and use your registered email address for all communication with the team.

The confirmation email may go to your junk/spam folder of your email – please check here before contacting our team for confirmation.

